## 2020 STBG-DA and TAP-DA Application Form

**(please submit electronically to mpo@landofsky.org by close of business day on Tuesday, March 31st)**

Date:

Sponsor Name (Municipality, County, Agency, etc.):

Person Requesting/Title:

Email/ Telephone Number:

**PROJECT LOCATION AND DESCRIPTION**

If in current program, TIP/STIP ID#:

Route:

From:

To:

Please describe the project phase/type, project location, description and the impetus for this project.  Indicate if the project is included in the FBRMPO MTP, CTP, locally-adopted bicycle or pedestrian study or another planning study. Please explain if this project is going to address a FBRMPO Congestion Management Plan "hot spot" or address a known safety issue. For bicycle and pedestrian projects, please list the many activity centers it will connect to within a half-mile buffer (activity centers include destinations such as a town hall, downtown, park, school, employment center, etc.); whether the project would help overcome an obstacle (stream, railroad or expressway crossing) or close a gap in the system. Please indicate if local, state or federal funds have already been expended to help with this project (and how much). Attach site location map and additional pages as needed:

**LOCAL PRIORITY POINTS ASSIGNMENT**

Is this the only project that your jurisdiction is applying for during this STBGP-DA call for projects?  If not, please list other projects being applied for and how you would like to divide local priority points between multiple projects (10 total local priority points/sponsor for STBGP-DA projects- 1 point minimum per project)

**FUNDING AMOUNT AND PHASE REQUESTED:**

| Funding phase and timeline | Amount (federal/local match) | Planned calendar year when this phase would be ready to start |
|---|---|---|
| Requested Right of Way Acquisition Amount (federal/local match): | | |
| Requested PE Amount: (federal/local match) | | |
| Requested Construction/Implementation Amount (federal/local match): | | |

**TIMELINE**

| | |
|---|---|
| What is the earliest month and year that the local match would be available (please break-down by phase if applying for multiple phases)? | |
| If applying for construction, has PE/NEPA process already been completed? If not, do you expect to obtain a Categorical Exclusion, or would the project require a longer NEPA process? | |

**Please indicate what phases of the project have been previously completed or already have a committed funding source in the box below. If committed funding exists for another phase of the project, please indicate what year those funds are expected to be used.**

| | |
|---|---|
| Planning/Feasibility Study | |
| Right-of-Way | |
| PE | |
| Construction | |

**HOW WILL THE LOCAL MATCH BE FUNDED?** Please describe whether the local match is held in reserves or will be programmed in the CIP, other funding sources expected to be utilized. *Please include a resolution signed by the Chair of the Governing Body or the Town/City Manager indicating that the local jurisdiction is committed to providing a local match for the project, if selected for funding.*

**WHO WILL BE THE PROJECT ADMINISTRATOR?** Administering federally-funded transportation projects carries a high staff time burden. Please indicate who will be the primary project administrator. MPO staff recommend that at least one primary project administrator be assigned, who can coordinate between multiple agencies and departments and provide project history and continuity in case of a federal audit. If the exact person is not known at this time, please indicate which department would be responsible. Please indicate if the local project sponsor intends to hire professional help to assist with administration of this project.

**OTHER FUNDING SOURCES:** Once a project receives federal transportation funds, that project is required to be completed within 10 years or the sponsoring jurisdiction will be required to refund FHWA. Please explain the jurisdiction's long term plan to fund all phases of the project and how the jurisdiction plans to fund all phases of the project in the event of major cost increases or federal funding shortfalls: