

Previous Planning

Describe previous planning efforts that have led to the need for this project, if applicable. Regional plans such as the Metropolitan Transportation Plan, the Congestion Management Process, the Comprehensive Transportation Plan, the Transportation Improvement Program, the Locally Coordinated Public Transit and Human Services Transportation Plan, Local Plans (such as Bike/Ped Master Plans), the Blue Ridge Bicycle Plan, and/or any others are recommended to be referenced, if applicable.

Deliverables

List all planned deliverables from this project.

Other Requirements

A local match of 20% of the total project costs is required. If the project is selected for inclusion in the FY _____ PWP, the local government sponsor will be required to provide a local match commitment letter before a contract with Land of Sky Regional Council may be executed.

All rules and regulations that apply to the use of federal funding must be followed as well as any additional rules and regulations as mandated by the French Broad River MPO and NCDOT.

Sample Local Match Commitment Letter (To Be Submitted Later If the Project Is Selected For Funding)

[Local Government Letterhead]

[Date]

Mr. Tristan Winkler
Director, French Broad River Metropolitan Planning Organization
339 New Leicester Hwy, Suite 140
Asheville, NC 28806

Dear Mr. Winkler,

Please accept this letter of commitment to the Land of Sky Regional Council regarding the planning funds made available for FY 2022. The [Local Government] is committed to provide a local match of 20% of the total project costs as outlined in the project application or a total of [Local Match Amount] for the [Planning Study Name]. The [Local Government] understands that using these funds requires following all rules and regulations regarding the use of federal funds and that these funds are provided through reimbursements.

Sincerely,

[Signature]

[Printed Name]

[Title]