

# French Broad River MPO JARC 2023 – Application Form

## FUNDING AVAILABLE

FY 2023's Section 5307 (JARC) Allocation	
Regional JARC - FY 2023 at 10% of FTA 5307 Amount allocated to Asheville Urbanized Area	\$408,379

## PRELIMINARY PERIOD OF PERFORMANCE

All applications should develop budgets based upon the assumption of being able to utilize the funds during the Period of Performance. This may change when successful projects begin negotiations with the City of Asheville, but for application purposes sponsors should **use July 1, 2024 to June 30, 2025 as the presumed Period of Performance.**

## NAME OF PROJECT

## AGENCY INFORMATION

<b>Agency Name:</b>	
<b>What Type of Entity is your agency? (Local Government, Public Transit Operator, Private Non-Profit)</b>	
<b>Contact Person for this Project:</b>	
<b>Title:</b>	
<b>Email:</b>	<b>Phone:</b>

**Describe the organization's primary mission. Provide an overview of the agency service area and type of services it offers.**

- Describe when (the days and hours that service is available) your current transportation service is operated
- Describe your ridership eligibility
- Describe your service area
- Describe the type of service
- Provide the number of people served
- Provide the number of one way trips

**PROJECT INFORMATION**

**This application request is for:**

**Capital Costs**

**Federal Amount (80%)**

\$

**Local Amount (20%)**

\$

**Total**

\$

**Operating Costs**

**Federal Amount (50%)**

\$

**Local Amount (50%)**

\$

**Total**

\$

**Describe the service or project you propose using JARC funds:**

**Is this a new service, expanded service or a continuation of service previously funded through JARC?**

**If funded, what is the proposed beginning and end date of this project?  
Funding availability is expected to start no earlier than January 2020.  
Applicants are encouraged to consider applying for a longer period of performance than needed to draw down the funds (i.e. adding an additional year or two), in case there are delays in getting the final grant approval prior to getting started.**

**Estimated Cost per Trip: \$**

**Estimated Daily Riders (weekday/weekend):**

**PROJECT NEED/GOALS AND THE COORDINATED PUBLIC TRANSIT AND HUMAN SERVICES TRANSPORTATION PLAN**

**How will this project increase transportation options or improve the quality of transportation services for low-income individuals and/or welfare recipients (the program goal)? If applicable (not required), please include a reference to the pages in the FBRMPO Coordinated Public Transit-Human Services Transportation Plan where this transportation service need or goal is identified.**

**Will this project involve coordination with social service agencies working with low-income individuals and welfare recipients? If so, please describe.**

**How will project and target population be affected if it does not receive JARC funds?**

**PROJECT BUDGET (20 POINTS)**

**Submit a clear budget for proposed project and identify local match source.**

**Describe the extent to which the proposal addresses long-term efforts and identifies funding sources for sustaining project beyond grant period.**

**IMPLEMENTATION PLAN (20 POINTS)**

**Number of key personnel to be involved in this project:**

**Estimated number person-hours required for this project to be implemented:**

**Provide an operational plan for delivering service. Include route or service area map, if applicable. OR provide an implementation plan for completing a capital project, including key milestones and estimated completion date.**

**Describe agency's experience with financial responsibilities like quarterly reporting, annual audits, and/or other financial reporting.**

**EQUITY, OUTREACH, AND PARTNERSHIPS (15 POINTS)**

**Describe any outreach or marketing strategies that will be used to promote public awareness of the project. Discuss how strategies reflect a commitment to equity. *Please attach agency's Title VI Plan to proposal upon submission.***

**Describe coordination/partnerships with providers or other stakeholders.**

**PROGRAM EFFECTIVENESS AND PERFORMANCE INDICATORS (10 POINTS)**

**Describe a plan for monitoring and evaluation of the service, including any performance measures to be used and steps that will be taken to measure effectiveness and impact of the project on identified targets. Discuss the cost-effectiveness of proposal.**

**INNOVATION (5 POINTS)**

**Describe any proposed use of innovative approaches that will be employed for this project.**

**ALTERNATIVE FUELS / FUEL EFFICIENCY (BONUS 5 POINTS)**

**\*\*Does the project call for high-efficiency or alternative fueled vehicles/transportation methods?**

## FTA CERTIFICATIONS AND ASSURANCES FORM

1. The applicant has coordinated or will coordinate to the maximum extent feasible with other transportation providers and users, including social service agencies authorized to purchase transit service;
2. The applicant has complied or will comply with all applicable civil rights requirements, including but not limited to full compliance with Title VI of the Civil Rights Act of 1964 and related statutes and regulations, in all programs and activities (see Appendix A);
3. The applicant has complied or will comply with applicable requirements of U.S. DOT regulations regarding participation of disadvantaged business enterprises in U.S. DOT programs (see Appendix A);
4. The applicant has complied or will comply with all applicable lobbying requirements for each application (per 49 CFR 20.110) exceeding \$100,000 (see Appendix A);
5. The applicant will comply with all applicable federal requirements per the FTA Federal Fiscal Year 2017 (or latest available) list of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements, as referenced at:  
<https://cms.fta.dot.gov/sites/fta.dot.gov/files/docs/FTA%20FY%202017%20Certifications%20and%20Assurances.pdf>

Printed Applicant Name \_\_\_\_\_

Signature of Authorized Authority, Title \_\_\_\_\_

Date \_\_\_\_\_



## APPENDIX A: CIVIL RIGHTS, DISADVANTAGED BUSINESS ENTERPRISE AND LOBBYING REQUIREMENTS

### CIVIL RIGHTS REQUIREMENTS

29 U.S.C. § 623, 42 U.S.C. § 2000  
42 U.S.C. § 6102, 42 U.S.C. § 12112  
42 U.S.C. § 12132, 49 U.S.C. § 5332  
29 CFR Part 1630, 41 CFR Parts 60 et seq.

**(1) Nondiscrimination** - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the applicant agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the applicant agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

**(2) Equal Employment Opportunity** - The applicant agrees to the following equal employment opportunity requirements:

**(a) Race, Color, Creed, National Origin, Sex** - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the applicant agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The applicant agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.

**(b) Age** - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the applicant agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.

**(c) Disabilities** - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the applicant agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.

- (3)** The applicant also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.
- (4)** The applicant also agrees to comply with the portion of Title VI of the 1964 Civil Rights Act that states, "No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." The applicant must supply any person who believes that he/she has been aggrieved by an unlawful discriminatory practice on the basis of race, color, or national origin by the applicant with a Title VI Complaint form (see Applicant Resources) & must investigate the matter.

## **U.S. DOT DISADVANTAGED BUSINESS ENTERPRISES (DBE) REQUIREMENTS**

49 CFR Part 26

- (1)** The applicant agrees to meet the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- (2)** The applicant also agrees to not discriminate on the basis of race, color, national origin, or sex in the performance of this project. The applicant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this project. Failure by the applicant to carry out these requirements is a material breach, which may result in the termination of this project or such other remedy as the City of Asheville deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).
- (3)** The applicant also agrees to report its DBE participation obtained through race-neutral means throughout the period of performance.
- (4)** The applicant also agrees to pay its subcontractors performing work related to this project for satisfactory performance of that work no later than 30 days after the applicant's receipt of payment for that work from the City of Asheville. In addition, the applicant may not hold retainage from its subcontractors.
- (5)** The applicant also agrees to promptly notify the City of Asheville whenever a DBE subcontractor performing work related to this contract is terminated or fails to

complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The applicant may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the City of Asheville.

## LOBBYING REQUIREMENTS

31 U.S.C. 1352  
49 CFR Part 19  
49 CFR Part 20

- (1)** The applicant agrees that no Federal appropriated funds will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2)** The applicant also agrees that if any funds other than Federal appropriated funds will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the applicant shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. (See Applicant Resources.)
- (3)** The applicant also agrees to require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.
- (4)** The applicant also agrees that, pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

The applicant also understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.