Funding Available

FY 2024 FTA Section 5310 Funds Available to Asheville UZA	\$486,152	55% of Funds (Traditional)*	\$267,384
Section 5310 Admin at 10%	\$48,615	35% of Funds (Other)*	\$170,153
Remaining Section 5310 after Admin	\$437,537	*note: percentage divis before 10% admin.	sions were calculated

Funding Type Selection

runding Type Selection				
Select the funding type (check box at right, below) being applied for and notate the amount requested. Cost Sharing/Match Requirements are noted for each funding type (i.e. Federal % / Local %).				
Traditional (80/20) Other (50/50) ADA vehicle equipment (90/10)				
Federal Funds Requested	Local Match	Source of Match	Total Cost	

Preliminary Period of Performance

All applications should develop budgets based upon the assumption of being able to utilize the funds during the Period of Performance. This may change when successful projects begin negotiations with the City of Asheville, but for application purposes sponsors should **use July 1, 2026 to June 30, 2027 as the presumed Period of Performance**.

Authorization:						
l,		, am the person duly a	authorized to sign this			
		, , , ,	on. I also acknowledge that			
	comply with applicable	lata in this application is tr Certifications and Assuran	ue and correct. My ces and FTA requirements if			
Printed Name of Authorized Representative						
Signature of Authorized I	Representative					
Title of Authorized Repre	esentative Organization/	Agency				
Date						
Part 1:						
Applicant Data						
Legal Name						
Type of Applicant	Government	Non-Profit	Transit Agency			
(check box at right)						
Address						
City, State, ZIP code						
Telephone						
Email						
Organization Website						
Federal Tax ID:						
Name/Title of						
Designated Official						
with Signature						
Capacity						
Phone						
Email	_					
Name/Title of Project						
Contact Person	_					
Phone						
Email						

Is your organization receiving funds from any of the following programs? Mark the appropriate box
5311 5310 5339 5307 Other FTA Funds
Are there any other federal or state funding sources utilized by your organization? If so, please desc
Briefly justify the projects eligibility for 5310 funding.

Project Descript	tion
Title	
Brief Description	
Project Narrativ	/e:
description of your a	tailed project description, no more than 400 words. This summary is NOT a agency, but should provide a description of the purpose and specifications of the d. While capital purchases are eligible under the program, their necessity should be ibed as to how they support the goal and purpose of the project.

Project Needs and Goals (25 points)

1.	Describe the unmet transportation need that the proposed project seeks to address and the
	relevant planning effort that documents that need. List the goals and corresponding plans here
	(i.e. the Locally Coordinated Plan, any local plans, the MTP, etc.) Include the following:

a.	Does the project cover an area targeted in the Coordinated Public Transit-Human Services
	Transportation Plan?

a.	Transportation Plan?
b.	Describe how the project will mitigate transportation need.

What are the project's goals and objectives Describe.	? Are these goals consistent with 5310 funding goals
3. Complete the following table (cite sources	for data)
otal population in area served:	Enter the cumulative total in the column to the left. Source of Information:
otal number of seniors (65+) in service area:	Enter number and percentage of population served in column to the left. Source of information:
otal number of individuals with disabilities in ervice area:	Enter number and percentage of population served in column to the left. Source of information:
otal number of low-income individuals in service rea:	Enter the number and percentage of population to be served who are at or below 150% of the HHS Poverty Guidelines in column to the left. Source of Information:

Other:____

If your project targets other specific populations,

specify group in the column to the left and percentage of total population to be served.

Source of information:

Accessibility:	In the left box, describe ADA accessible aspects of your program, including vehicle(s) used, facilities related to the project, clientele, etc. Attach a separate document if necessary Source of Information:
Service availability	
Monday	Hours::a.m. to:p.m.
Tuesday	Hours:: a.m. to: p.m.
Wednesday	Hours:: a.m. to: p.m.
Thursday	Hours::a.m. to:p.m.
Friday	Hours::a.m. to:p.m.
Saturday	Hours::a.m. to:p.m.
Sunday	Hours::a.m. to:p.m.
Holidays	Hours:: a.m. to: p.m.
Other	Hours::a.m. to:p.m. or Describe
Rides provided per Fiscal Year:	Enter the cumulative total in the column to the left. Source of Information:
How many volunteers are utilized to provide transportation services per Fiscal Year:	Enter the cumulative total in the column to the left. Source of Information:

		your service area.	o meet the needs of the elderly and individuals with
Vehi	cle(s) re	equested: Yes No (if r	no, skip to next section)Type:
	b.		Type:
If you show a k	vs calcula . Avera . Avera . Avera l. Avera assenger	chasing multiple vehicles, itions for the following: age estimated number of age estimated number of age estimated mileage per age estimated passenger trip is each time a passen from, a destination. That	Type:, provide a separate worksheet for each vehicle that operating days per vehicle per year: operating hours per vehicle per year: r vehicle per year: * trips per vehicle per year: * nger boards a vehicle. For example, 5 passengers are to would be 5 trips there and 5 trips back, totaling 10
Attac type	capacity		· · · · · · · · · · · · · · · · · · ·
Prov than	ide a list o vehicles)	and describe how equipr	No (If no skip to next section) will purchase with the funds from this program (other ment will be utilized. Capital purchases must be used fo niors and individuals with disabilities.

9.	Project application should demonstrate the project is the most appropriate match of service delivery to the need. Identify performance measures to track the effectiveness of the service in meeting the identified goals.

Project Budget and Organizational Preparedness (30 points)

1	Organizational	Cana	·ci+v
Ι.	Organizational	Capa	icity

a.	<u>Provide the existing mission statement of your organization</u> or develop a statement for
	the purpose of this application that covers its mission if you do not have an existing
	mission statement. The mission statement should be brief, but identify the purpose of
	the organization, who it serves, and how that service is provided.

Be sure to make the connection of the organization's benefits to the French Broad River MPO planning area

- How does the organization improve the quality of life within the Asheville urbanized area?
- How does the organization serve a wide range of citizens within the Asheville urbanized area?

	•	How does the organization demonstrate broad-based support within the urbanized area?
2.	expenses canno	sumptions used to develop the budget for proposed project. Administrative of exceed 5% of total project cost. Only direct costs will be eligible for
	• For dire	. This can be answered as an attachment with budget spreadsheet/table. ect labor, include job title, description of tasks to be performed, hours to be ed to project, and hourly rates. Include unit costs for all budget items, as
		ole. Applicants may be required to provide additional details

3.	Provide proof of available local financial match source (i.e. letter of support, please attach). How do you propose to continue commitment to the life of the project beyond the availability of grant resources?
4.	Describe what the effect of not receiving the requested funds will be—how will target population be affected if project is not funded.
	 Will agency seek funds from other sources for this project and/or continue this project once funding has expired? Will these funds be from another federally funded agency? If so, include contract, agreement, and/or authorization. Describe how you plan to continue this project and how it will be funded and/or other agencies approached to assist with the proposed project.
5.	Does your organization plan to apply indirect costs to this application for eligible reimbursement? If so, your organization will be fully responsible and agree that all intended indirect costs must and will be approved prior to the approved application and executed agreement under an indirect cost allocation plan. If this is your intention please explain your program goal, intended indirect expenses that will be directly related to the 5310 program. Please see 2 CFR Part 200 subpart E and C9070.1H regarding indirect cost allocation plan.

Project Implementation (30 points)

1.	Describe key personnel assigned to this project and your agency's ability to manage the project.
2.	Provide an operational plan for delivering service. Include route or service area map if applicable as attachment. Include any other operational planning documents deemed relevant.
	Recommended (but not required) to include project schedule with key milestones as attachment
3.	Explain how this project can be achieved within your technical and financial capacity.
4.	Describe a plan for monitoring and evaluation of services and steps to be taken if original goals are not achieved.

Г	What are the project outcomes that will be used to demonstrate the success of the project?
L	
5.	
	this 5310 program? Which elements?

Coordination, Outreach, and Community Impact (15 points)

1.	Describe how the project will be coordinated with public and/or private transportation and social service agencies serving seniors and individuals with disabilities.		
2.	Describe efforts to market the project and promote awareness of the program.		
3.	Describe (or include) your Title VI Plan or the commitment to the spirit of Title VI your organization has. How is your organization's commitment to Title VI reflected in your 5310 project? (no more than 7 sentences)		
4.	How does this project expand mobility and/or availability of transportation services?		

. Wl	hat services will b	pe coordinated by this project? (check all	that apply)
	ent Trips □	Operational Planning (ITS, GPS, Tech)	Accessibility
Scl	hedules 🗆	Purchasing Supplies/Fuel □	Fare Collection □
Tra	aining 🗆	Vehicle Sharing □	Private Transport Contracts
Ma	arketing	Preventative Maintenance	Vehicle Storage □
Dis	spatching	Trip Referrals □	Other (Describe)
Ad	min Supplies 🗆		
IIIS	Δlternative Fi	uels (5 points):	
			<i>(</i>
the p	roject utilize high	n-efficiency or alternative fueled vehicles/	transportation methods?

ATTACHMENT A

SELF-CERTIFICATION FOR THE LOCALLY DEVELOPED COORDINATED PUBLIC TRANSIT- HUMAN SERVICES TRANSPORTATION PLAN "COORDINATED PLAN"

This project is derived from the "locally coordinated plan" Planning Organization Coordinated Public Transit and Hur Buncombe, Haywood, and Henderson Counties adopted in agency is identified as a	man Services Transportation Plan for a 2012, updated in 2018. This application
presented in this application fall into the target groups raithe plan:	
The plan can be found at:	
Funding restrictions, all applicants project must be for the region.	benefit for the citizens of the FBRMPO
Printed Applicant Name	
Signature of Authorized Authority, Title	
Date	

Attachment B

Proposed Budget: 5310, Enhanced Mobility of Seniors and Individuals with Disabilities			
	Grant Request	Cash Match	Total Expenses
Labor			
Management/Supervision			
Labor—Operations			
Labor—Other			
Fringe Benefits			
Purchased Services			
Vehicle and Office Supplies			
Fuel			
Other Supplies:			
Utilities			
Insurance—vehicle liability			
Other			
Taxes			
Purchased Transportation			
Services			
Miscellaneous Expenses			
Dues and Subscriptions			
Travel and Meetings			
Marketing			
Other			
Interest Expense			
Leases and Rentals:			
Passenger Revenue Vehicles			
Maintenance Garages			
Admin Facilities			
Other			
Capital Purchases			
·			
Other Costs:			
	Grant Request	Cash Match	Total Expenses
Column Totals			
Percent	%	%	100%

¹⁾ Note, not all rows need to show a requested amount and/or match; 2) Also, the cumulative total of the match must meet the minimum match requirement, not individual rows; 3) Provide a calculation and/or explanation of each line on this page on attached pages. For example: Labor—manager wages @\$25/hr. X 200 hrs. = \$5,000; driver wages @ \$15/hr. X 1,080 hr., etc; 4) Also provide on attached pages, per Federal Transit Administration requirements, a detailed description of matching funds, including identifying the source of funding,

Appendix C: FTA Certifications and Assurances Form

- The applicant has coordinated or will coordinate to the maximum extent feasible with other transportation providers and users, including social service agencies authorized to purchase transit service;
- 2. The applicant has complied or will comply with all applicable civil rights requirements, including but not limited to full compliance with Title VI of the Civil Rights Act of 1964 and related statutes and regulations, in all programs and activities (see Appendix A);
- 3. The applicant has complied or will comply with applicable requirements of U.S. DOT regulations regarding participation of disadvantaged business enterprises in U.S. DOT programs (see Appendix A);
- 4. The applicant has complied or will comply with all applicable lobbying requirements for each application (per 49 CFR 20.110) exceeding \$100,000 (see Appendix A);
- 5. The applicant will comply with all applicable federal requirements per the FTA Federal Fiscal Year 2017 (or latest available) list of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements, as referenced
 - at: https://cms.fta.dot.gov/sites/fta.dot.gov/files/docs/FTA%20FY%202017%20Certifications%20and%20Assurances.pdf

Printed Name of Authorized Representative of Applicant
Signature of Authorized Representative of Applicant
Date

Appendix D: Civil Rights, Disadvantaged Business Enterprise, and Lobbying Requirements

Civil Rights Requirements 29 U.S.C. § 623, 42 U.S.C. § 2000 42 U.S.C. § 6102, 42 U.S.C. § 12112 42 U.S.C. § 12132, 49 U.S.C. § 5332

- 6. FR Part 1630, 41 CFR Parts 60 et seq.
- 1. Nondiscrimination In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the applicant agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the applicant agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- **2. Equal Employment Opportunity** The applicant agrees to the following equal employment opportunity requirements:
 - a. Race, Color, Creed, National Origin, Sex In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the applicant agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The applicant agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.
 - b. **Age** In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the applicant agrees to refrain from discrimination against present and

- prospective employees for reason of age. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.
- c. **Disabilities** In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the applicant agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the applicant agrees to comply with any implementing requirements FTA may issue.
- **3.** The applicant also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.
- **4.** The applicant also agrees to comply with the portion of Title VI of the 1964 Civil Rights Act that states, "No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." The applicant must supply any person who believes that he/she has been aggrieved by an unlawful discriminatory practice on the basis of race, color, or national origin by the applicant with a Title VI Complaint form (see Applicant Resources) & must investigate the matter.

U.S. DOT Disadvantaged Business Enterprises (DBE) Requirements49 CFR Part 26

- 1. The applicant agrees to meet the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- 2. The applicant also agrees to not discriminate on the basis of race, color, national origin, or sex in the performance of this project. The applicant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this project. Failure by the applicant to carry out these requirements is a material breach, which may result in the termination of this project or such other remedy as the City of Asheville deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).
- 3. The applicant also agrees to report its DBE participation obtained through raceneutral means throughout the period of performance.
- 4. The applicant also agrees to pay its subcontractors performing work related to this project for satisfactory performance of that work no later than 30 days after the applicant's receipt of payment for that work from the City of Asheville. In addition, the applicant may not hold retainage from its subcontractors.
- 5. The applicant also agrees to promptly notify the City of Asheville whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The applicant may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the City of Asheville.

Lobbying Requirements

31 U.S.C. 1352 49 CFR Part 19

49 FR Part 20

- 1. The applicant agrees that no Federal appropriated funds will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. The applicant also agrees that if any funds other than Federal appropriated funds will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the applicant shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. (See Applicant Resources.)
- 3. The applicant also agrees to require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.
- 4. The applicant also agrees that, pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

The applicant also understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Printed Name of Authorized Representative of Applicant
Signature of Authorized Representative of Applicant
Date